

HARYANA GOVT. GAZ. (EXTRA.)JULY 6, 2007
(ASAR, 15, 1929 SAKA)

Part B
[See rule 9(2) (iii)]

I.D.No. _____

**ADDITIONAL INFORMATION REQUIRED FOR OBTAINING CHANGE OF
LAND USE (C.L.U) FROM TOWN AND COUNTRY PLANNING
DEPARTMENT**

The

Director,
Town and Country Planning Department,
Haryana Panchkula

Controlled Area _____

I/We beg to apply for permission to change the existing use of land for the purpose of developing the into building for industrial purpose.

I/ We enclose the following documents in triplicate:

1. A survey of the land on the scale I much to 40 feet showing the existing means of access of the said land.
2. Copy of the deed showing the late of land in favour of applicant
3. Copy of Small scale industry registration certificate.
4. Copy of the project report.
5. Copy of Fard, Jamabandi, Aksh sajra mutations etc.
6. Copy of site plan and land utilization plan.
7. Scrutiny fee of Rs. 2/- per square meter.

Yours faithfully

Name and full address

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Part B
[See rule 9(2) (iii)]

I.D.No. _____

**ADDITIONAL INFORMATION REQUIRED FOR OBTAINING PERMISSION
TO CONSTRUCT EXTEND OR TAKE INTO USE ANY BUILDING AS A
FACTORY UNDER FACTORIES ACT, 1945**

1. Particulars of plant to be installed

Annexures to be attached:-

1. A flow chart of the manufacturing process supplemented by a brief description of the process in its various stages.
2. Plans in triplicate drawn to scale, showing:
 - (a) The site of the factory and immediate surrounding including adjacent building and other structures, roads drains etc: and
 - (b) The plan elevation and necessary cross- sections of the various buildings indication all relevant details relating to natural lighting, ventilation and means of escape in case of fire. The plans shall also clearly indicate the position of the plant and machinery aisles and passage ways: and

**HARYANA GOVT. GAZ. (EXTRA.)JULY 6, 2007
(ASAR, 15, 1929 SAKA)**

**Part -D
[See rule 9 (2) (v)]**

I.D. No. _____

**ADDITIONAL INFORMATION REQUIRED FOR PERMISSION FORM
TOWN AND COUNTRY PLANNING DEPARTMENT TO ERECT A
BUILDING FOR INDUSTRY**

The Director,
Town and Country Planning, Department
Haryana, Chandigarh

We apply for permission to erect/re-erected/add to alter a building/ wall in accordance with the hereby on the site No. _____ Street _____ at _____

I/We attach:

- (a) A site plan in triplicate showing the position of the site proposed to be build upon as require by the rules.
- (b) Plans elevations and sections in triplicate as required by the rules.
- (c) Drainage plans, engineering drawings (structural) in triplicate as required by the rules; and
- (d) Specifications of the proposed building (in triplicate; and)
- (e) Demand draft as prescribed under the rules- Rs10/- per sq. mtr. Address to Director, Town & Country Planning, Haryana payable at Chandigarh.
- (f) The construction of the building will supervised by _____
Supervision -cum- architect

Signature of applicant

PART-E
[See rule 9 (2) (vi)]

I.D. No. _____

**ADDITIONAL INFORMATION REQUIRED FOR RELEASE OF ELECTRIC
CONNECTION AND AGREEMENT FOR INDUSTRIAL SUPPLY
UTTAR HARYANA BIJLI VITRAN NIGAM LTD/DAKSHIN HARYANA
BIJLI VITRAN NIGAM LTD**

**APPLICATION AND AGREEMENT FORM IN RESPECT OF
I.T.9 INDUSTRIAL STREET LIGHTING/BULK SUPPLY/PUBLIC WATER
WORKS SUPPLY ON LT (UP 70 KILO WATT)
(Stake out whichever is not applicable)**

(for office use only)

Name of the Sub-Division _____
Application No. _____
Date of Receipt _____

Photo

(To be filled up by the applicant in Block Letters in Ink)

1. Applicant's Name	
2. Father's name/Husband's name	
3. Full Address of the premises at which supply is required	
4. Telephone No, (if any)	
5. Permanent Address (Residential)	
6. Bank Account No. (if any)	
7. Name of the Bank with address	
8. Ration Card No/Voter Identity card No/PAN No/Driving License No.	
9. Details of nay other	
10. Details of any other connection in the same premises (if any)	
11. If Tenant, Landlord's Name and	

Address	
12. Category of Connection [I.T. Industrial /Street/ Bulk Supply (Domestic and Non Domestic below 10 KW), Public Water Works	
13. Type of Interstices A. Seasonal/Non Seasonal B. Pollution/Non Pollution	
14. Type of Connection (Temporary or Permanent)	
15. Connected Load/ Contract Demand, Applied for (in KW/KVA) (Furnish details in sable at page-4)	
16. Coltage at which supply required LT.3 Phase/L.T.I Phase/ 11 KV)	
17. Whether new connection reconnection extension/ reduction in load or change of name	
18. Existing Account No. (if any) (for reconnection, extension)/ reduction in load of change of name)	

Date _____

Signature of applicant

Acknowledgement

Date	Applicant's Name	Category of Supply	Applicant Number

(Signature of authorized officer)

Instructions for applicants;-

(i) Application No. shall be allotted by the cashier at the time of receipt of application processing charges.

(ii) Please furnish installation test report issued by licensed electrical wiring contractor, after completion of installation giving full details of load/ machinery.

DECLARATION

(Part -E)

I, son/ daughter/wife of resident of (hereinafter referred as “ Applicant”. Which term shall mean and include executors administrators, heirs, successors and assignees), do hereby swear and declare as under:-

OR

The, a company incorporated under the provisions of the Companies Act, (1956 (1 of 1955), a sole proprietorship, a partnership having its registered office at (hereinafter referred to as “ Applicant”, which expression shall unless repugnant to the context or meaning thereof, include its successors and assignees), do hereby swear and declare as under:-

1. That the applicant is a legal occupant/ owner/landlord of the premises at In support of which the applicant has enclosed a proof of occupancy/ownership

2. That in case of tenant;

(i) the written consent of the landlord of the applicant's taking of the said supply is enclosed herewith; or

(ii) the applicants is the law occupier of the premises, but it has not been possible to obtain consent of landlord and the applicant hereby agrees to keep the supplier indemnified and harmless against all claims made and actions and proceedings initiated by the landlord or nay person claiming through or under him by person of the giving of electric connection by the supplier to the applicant, Indemnity bond duly executed on court paper of Rs. 15/- is attached.

3. That the applicant has requested the Uttar Haryana Bijli Vitran Nigam Limited/ Dakshin Haryana Bijli Vitran Nigam limited (hereinafter referred to as the "Supplier") to provide connection in the above mentioned premises in the applicant's name for the purpose mentioned in the application and agreement form. That the applicant hereby further agrees and undertakes as under:-

(i) The applicant desired to have and agrees to take Electrical supplies for the purpose stated in the application and agreement form, from the supplier at the premises stated, not exceeding the sanctioned load of the installation .

(ii) To indemnify the supplier against all proceedings, claims demands, costs damages, expenses that supplier may incur by reason of a fresh services connection to the applicant.

(iii) That all the electrical work done within its/ their premises are as per the provisions of Electricity Act, 2003, and indemnifies supplier against any loss to the applicant accrued on this account. Further applicant agrees that if there is any harm/loss to the property of supplier, due to the fault of the electrical network within the premises of the applicant, all the liabilities shall have to be borne by the applicant, Further, that the lift installed (if applicable) has been inspected and certified by the Lift Inspector and all the fire safety norms have been complied with and the necessary fire clearance certificate (if applicable) has been issued by the competent authority. The applicant indemnifies the supplier against all proceedings, claims, demands, costs, damages and expenses that suppliers may incur by violation of the regulations.

(iv) To accept and abide by all norms, conditions of supply, including Schedules of tariffs, Schedule of General and Miscellaneous Charges, as per the provisions of the Electricity Act, 2003 and other applicable laws in force, Rules/ Regulations/ Orders/Directives/Notification issued and endorsed under applicable laws by Haryana Electricity Regulatory Commission/CEA/Government of India/Government of Haryana and any other instructions/circulars issued by supplier/Nigam from time to time for equitable and efficient distribution of electric energy.

(v) To pay for the said supply in accordance with the relevant applicable Schedule of tariffs and also to pay all such other proper charges(including Monthly Minimum Charges, if applicable), as may become due, to the supplier, from time to time at rates laid down in the Standard Schedule of General and Miscellaneous Charges prescribed by the supplier.

(vi) To pay taxes/duties, as may be levied on the sale of electricity to the applicant by the supplier,

(vii) Require the supplier to supply with the necessary meter/ meters on hire in terms of section 55 of the Electricity Act, as may be required for the price of the meter/ meters, whenever called upon to do so. In case, meter is not readily available, the applicant may be permitted to arrange own meter of standard specification as approved by the suppliers.

(viii) To be responsible for the safe custody of the meters, CTs, PTs, cables etc. provided by supplier and in case there is any damage of these equipments due to reasons attributable to the applicant, the same shall be chargeable to the applicant. Further all repercussions, on account of breakage of seals of meter etc., direct/dishonest/abstraction of energy shall be to the account of applicant as per the extent rules of supplier.

(ix) To allow clear and un-encumbered access to the meters for the purpose of meter reading and its checking.

(x) That the applicant shall have no objection at any time to the rights of the supplier to supply energy to any other consumer from the service line of apparatus installed on the applicant's premises.

(xi) That the supplier shall not be held responsible for any interruption/diminution of supply beyond its control.

(xii) That the supply shall be used for the purpose that it has been sanctioned by the supplier and shall not be misused in any way to serve any other purpose.

(xiii) That the supply shall not be extended/ sublet to any other premises.

(xiv) That the applicant's industry/ trade has not been declared to be obnoxious, hazardous /pollutant by any Government agency and that no court orders are being infringed by grant of supplied electricity connection at the applicant's premises.

(xv) That grant of electricity connection will not confer any legal right for regularization of building/ land use in respect to the electricity connection provided at the applicant's premises.

(xvi) That the supplier shall be at liberty to adjust the electricity consumption charges along with any other charges against the security deposits paid by the applicant, in the event of termination of agreement or in case of any contractual default.

(xvii) To pay any sum which may be found to become payable to supplier with regard to all liabilities personally as well as by means of both movable and immovable properties.

(xviii) To deposit additional consumption security / ACD as revised by Uttar Haryana Bijli Vitran Nigam/ Dakshin Haryana Bijli Vitran Nigam from time to time as the prevailing regulations of Haryana Electricity Regulatory Commission.

(xix) That the supplier shall be at liberty to transfer the dues remaining unpaid by the applicant to other service connection (s) there may stand in the applicant's name and recover the same against the consumption security / ACD.

(xx) That the applicant would let supplier to disconnect the service connection under reference, in the event of any default, non-compliance of statutory provisions and in the event of legally binding directive by a statutory authority(s) to effect such an order. This shall be without prejudice to any other rights of supplier including that of getting its payment as on the date of connection.

(xxi) The applicant is not a defaulter under the jurisdiction of Uttar Haryana Bijli Vitran Nigam and Dakshin Haryana Bijli Vitran Nigam

(xxii) There is no outstanding defaulting amount against the premises on which the connection is being sought.

(xxiii) To pay any sum which may be found to become payable to supplier with regards to past dues of suppliers of the above premise.

(xxiv) That the applicant shall abide by the power cut, restricted/peak load hour's restrictions imposed by the supplier from time to time.

(xxv) All 3 pages next not

Part –A
[See rule 9(3) (ii)]

**ADDITIONAL INFORMATION REQUIRED FOR OBTAINING CONSENT
UNDER POLLUTION CONTROL ACTS**

I/ We hereby apply to consent/ authorization for the year _____
to _____ Consent to _____ / operate/renewal of consent
under sections 25 and 26 of the Water (Prevention and Control of Pollution
Act, 1974 as amended.

Consent to _____ / operate/renewal of consent under Section 21 of the
Air) Prevention and Control of Pollution Act, 1981 as amended.

Authorization/ renewal of authorization under 5 of the hazardous waste
(Management and handling, Rule, 1989, as amended in connection with
my/our existing/proposes/altered/additional manufacturing/processing
activities from the premises as per detail given below:-

Part A General

1.	(a) Details of planning permission obtained from Municipal Corporation/Directorates of Urban Development of Town and Country Planning Haryana Urban Development Authority whichever applicable.	Yes/No. _____ _____
	(b)name of the Municipal Corporation/Panchayat/Samiti/Panchayat under whose jurisdiction the unit is located and name of the license issuing authority.	_____ _____
2.	Name/ Address with telephone, fax and E-mail address of the Managing Director/Managing Partnet and Officer responsible for the matter connected with Pollution Control and Hazardous waste Disposal.	_____ _____
3.	If re a small scale industrial unit give number and date of registration	Yes /No. No. ___ dated__
4.	If the site is located near seashore/river bank/other water bodies, indicate the name and distance of water body.	_____ _____
5.	Does the location satisfy the requirements	Yes /No.

	under relevant Central/State Government notifications on ecologically fragile area etc. if so give details?	
6.	If the site is situated in notified industrial estate : (a) Whether effluent collection treatment and disposal system has been provided by the authority. (b) Will the applicant utilize the system, if provided; (c) if not provided, details of proposed arrangement for the treatment of effluent	Yes/No Yes/No Yes/No
7.	Total Plot area, Built up area and area available for the use of treated sewage/trade effluent.	
8.	(a) Do you have a residential colony within the premise in respect of which the present application is made? (b) If yes, please state population staying (c) Indicate its location and distance with reference to plant site.	Yes/ No
9.	List of raw materials and process of chemicals with annual consumption corresponding to above stated figures, in tones/month or numbers/ month.	
10.	Description of process of manufacture of each of products showing input/output, quality and quality of solid, liquid and gaseous wastes, if any, forms each unit process, (to be supported by flow sheet and or material balance).	

Part - B Waste water aspects (for Water of Consent) if not applicable write not applicable

11.	Water Consumption for different uses (m ³ /day 1. Industrial cooling spraying in mine pits or boiler feeds. 2. Domestic purpose. 3. Processing whereby water gets polluted and the pollutants are easily biodegradable and are toxic 4. Processing whereby water gets polluted and the pollutants are not easily biodegradable and are toxic. 5. Other such as agriculture, gardening etc. (specify)	
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	Total _____			
12.	Source of water supply, name of the authority granting permission if applicable and quality permitted.			
13.	Quantity of waste water (effluent) generated (m ³ /3day) (1) Domestic (2) Industrial			
14.	Water budget calculations accounting for difference between water consumption and effluent generated.			
15.	Present treatment of sewage/canteen effluent (give size capacity)			
16.	Present treatment of trade effluent (give sizes/ capacity of treatment units) (A schematic diagram of treatment scheme with inlet/ outlet characteristics of each unit operation/ process is to be provided. Include details of residue management system (sludge's)	Yes/No.		
17.	(a) As sewage and trade effluent mixed together? (b) If yes, state at which stage whether before or after treatment.			
18	Capacity of treated effluents sumps, guard pond, if any.			
19.	Mode of disposal of treated effluents, with respective quantity, m' per day- (i) into stream/river (name of the river) (ii) into drain/sewer (Owner of the sewer) (iii) on land for irrigation on owned land/lease land specify the cropped area (to be supported by relevant documents). (iv) Quantity of treated effluents reused/recycled. Provided location map of the disposal arrangement indicating the outlets for sampling.			
20.	Quality of untreated/treated effluents (specify) pH and concentration of suspended solids, Bio Chemical, Oxygen Demand, Chemical Oxygen Demand and specific pollutants relevant to the industry. Total Dissolved solids to be reported for	Para Meter PH BOD	Result	Limit

	disposal in land or into stream/ river). Enclose a copy of latest report of analysis from the laboratory approved/ recognized by Haryana State Pollution Control Board /Central Government in the Ministry of Environment and forests. For proposed unit furnish expected characteristics of untreated/ treated effluents.	SS COD TDS		
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Part C: Air Emission aspect (for Air Consent) if Yes/ No.
Not applicable write not applicable

21. Fuel Consumption

	Coal	Lower Sulpher	High Speed	Furnance Oil	Natural Gas	Other (Specify)
(a) Fuel Consumption (tones per day)						
(b) Calone value						
(c) Ash Content						
(d) Sulpher Content %						
(e) Othes (specify)						

22. Details of stack

(a) Stack Numbers	1	2	3
(b) Attached to			
(c) Fuel type			
(d) Fuel quantity			
(e) Material of Construction			
(f) Shape (round/ Rectangular)			
(g) Height in meters (above ground level)			
(h) Diameter/size in meters			
(i) Gas quantity, Nm ³ / hour			
(j) Gas Temperature °C			
(k) Exist Gas Velocity. Tones/see			
(l) Control equipment proceeding the stack			
(Attach Specification including residue residue Management System of each of the Control equipment indicating the inlet/outlet concentration of relevant pollutions).			

23.	Do you have adequate facility of collection of samples emission in the	Yes/No
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	form of portholes, platform ladder etc, as per Central Board Publication "Emissions Part III" (Dec. 1985).											
24.	Quality of treated fuel gas emission and process emission Specify concentration of criteria pollutants and industry/process specific pollutants stack wise. Enclose a copy of latest report of analysis from the approved /recognized laboratory by Haryana State Pollution Control Board Central Government in the Ministry of Environment and forest. For proposed units furnish the expected characteristics of the emission	<table border="1"> <thead> <tr> <th>Parameter</th> <th>Result</th> </tr> </thead> <tbody> <tr> <td>SPM _____</td> <td></td> </tr> <tr> <td>SO₂ _____</td> <td></td> </tr> <tr> <td>NOX _____</td> <td></td> </tr> <tr> <td>_____</td> <td></td> </tr> </tbody> </table>	Parameter	Result	SPM _____		SO ₂ _____		NOX _____		_____	
Parameter	Result											
SPM _____												
SO ₂ _____												
NOX _____												

Part (I) Hazardous Waste Aspects (for authorization under Hazardous Waste Rules) if not applicable write not applicable

25.	Whether the units is generating hazardous waste as defined in the Hazardous Waste (Management and Handling) Rules, 1989 as amended (b) If so, category No.	Yes/No
26.	Authorization required for (i) Collection (ii) Reception (iii) Treatment (iv) Transport (v) Storage (vi) Disposal of the Hazardous waste	
27.	Quantity of the Hazardous Waste generated (kilogram/day) or (tonnes/month)	
28.	Characteristics of the Hazardous waste specify the concentration of the relevant pollutants. Enclosed the copy of latest report of analysis from the laboratory approved/recognized by Haryana State Pollution Control Board. For proposed unit furnish expected characteristics.	
29.	Mode of storage (Intermediate/final) (describe area, location and methodology),	
30.	Present treatment of Hazardous Waste, if any give type and capacity of treatment units).	
31.	Quantity of Hazardous Waste disposed	

	<p>(i) Within factory</p> <p>(ii) Outside the factory (specify) location and enclose copies of agreement</p> <p>(iii) Through sale 9Enclose documentary proof and copies of agreement)</p> <p>(iv) Outside State/ Union Territory, if yes</p>	
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Part E: Additional Information

32.	<p>(a) Do you have any proposals to upgrade the present system for treatment and disposal of effluent/emission and Hazardous Waste.</p> <p>(b) If yes give the details with time schedule for the implementation and aprox. Expenditure to be incurred on it.</p>	
33.	Capital and Recurring (operations and Maintenance expenditure on the various aspects of environment protection such as effluent emission HW solid waste tree plantation monitoring data acquisition etc.	
34.	To which the Pollution Control equipment separate meters for recording consumption of electric energy are installed?	
35.	Which of the pollution control item are connected to Diesel Generator set (captive power source) to ensure the running in the event of normal power failure?	
36.	Name, quantity and method of disposal non- hazardous solid waste generated separately from the process of manufacture & waster treatment (give details of area/ capacity available in application in applicants land)	
37.	<p>Hazardous Chemicals are defined under the Manufacture, Storage and Import of Hazardous chemicals, Rule 1989</p> <p>(a) List of Hazardous Chemicals stores (imported and indigenious)</p> <p>(b) Details of isolated storage.</p> <p>(c) Details of emergency preparedness plans (on -site/ off site prepared)</p>	
38	Brief details of tree plantation/ green belt development within applicant's	

	premises.	
39.	Information of schemes for waste minimization source recovery and recycling implemented and to be implemented, separately.	
40	Any other additional information that the applicant desires to give.	
41.	I/we further declares that the information furnished above is correct to the best of my/our knowledge.	
42.	I/we hereby submit that in case of any change from what is state in this application in respect of raw materials, products, process of manufacture and treatment and/or disposal of emissions, hazardous waste etc, in quality and quantity; a fresh application for consent/authorization shall be made and until the grant of fresh consent/authorization no change shall be made.	
43.	I/wee undertake to furnish any other information within one month of its being called by the Board/ Committee.	
44.	I/we agreed to submit to the board an application for renewal of consent/ authorization in two months in advance before the date of expiry of the consent/ authorization.	

Signature _____

Name _____

Designation _____

Documents enclosed

1. Demand draft or receipt of deposit in an authorized bank towards consent fee/authorization.
2. Undertaking or affidavit or statement from the annual report or certificate from the Chartered Accountant in support of gross fixed investments.
3. Site plan/ location map (in case No objection certificate was not obtained earlier).

4. Declaration regarding the distance of unit from the bank of main river and in respect of stone crusher, hot mix plant for distance from highways and habitations.
5. Layout plan showing location of stacks (chimney), effluent treatment plant, effluent disposal areas, air pollution control board devices, Hazardous Waste treatment and disposal areas.
6. Manufacturing process flow sheet, with descriptive note on the manufacturing process for such product
7. Copies of latest consent/ authorization/environmental impact assessment clearance.
8. Copy of small –scale industries registration certificate, if applicable.
9. Copies of letter on indent/industrial licenses, clearance from the department of any other relevant document (please state).
10. Copies of planning permission certificate issued by the Municipal Corporation/Directorates or Urban Development of Town and Country Planning/ Haryana Urban Development Authority.

Note:- The documents at serial No. 2-10 are necessary for first application/ for applications for renewal only document at serial No. 7 is necessary.

**HARYANA GOVT. GAZ. (EXTRA.) JULY 6, 2007
(ASAR 15, 1929 SAKA)**

Part -B
[See rule 9(3) (iii)]

**ADDITIONAL INFORMATION REQUIRED FOR REGISTRATION AND
GRANT/RENEWAL OF LICENCE UNDER THE FACTORIES ACT, 1948
(ACT 93 OF 1948)**

1.	Full name of the factory with factory licence number, if already registered from before.	
2.	(a) Full postal address and situation of the factory. (b) Full address to which communication relating to the factory should be sent	
3.	Nature of manufacturing process/processes- (a) Carried on in the factory during the last twelve months (in the case of factories already in existence) (b) To be carried on in the factory during the next twelve months (in the case of new factories)	
4.	Name and values of principal products manufactured during the last twelve months.	
5.	(i) Maximum number of Workers proposed to be employed on nay one day during the year. (ii) Maximum number of workers employed on any one day during last twelve months. (iii) Number of workers to be ordinarily employed in the factory.	
6.	(i) Nature and total amount of power (H.P) installed or proposed to be installed. (ii) Maximum amount of power (H.P) proposed to be used.	
7.	(i) Full name and residential address of the person who shall be the manage or the factory for purposes of the Act. (ii) Full name and residential address of the occupier.	
8.	(i) The proprietor or the factory in case	

	<p>of private firm/ proprietary/ firm</p> <p>(ii) Director in case of a public limited liability company/firm.</p> <p>(iii) Where Managing Agent has been appointed, the name of the Managing Agent and Directors thereof.</p> <p>(iv) Share holders in case of a private Company where no managing Agents have been appointed.</p> <p>(v) The Chief Administrative Head in case of Government or local fund factory.</p>	
9.	Full name and address of the owner or the premises or building (including the precincts, thereof referred to in section 93 of the Factories Act, 1948 (Act, 63 of 1948).	
10.	<p>In the case of factory constructed or extended after the date of the commencement of the rules:-</p> <p>(a) reference number and date of approval of the plants for site whether for old or new building and for construction or extensions of factory by the State Government /Chief Inspector.</p> <p>(b) reference number and date of approval of the arrangement, number and date of approval of the arrangement, if any, made for the disposal of trade waste and effluents and the name of the authority granting such approval.</p>	
11.	<p>Amount of fee Rs. (Rupees)</p> <p>(i) Paid in Treasury on vide Challan No. Dated No. (enclosed) Draft No. dated</p> <p>(ii) Transmitted by crossed Postal Order No. on the Bank Drawn in favour of Chief Inspector Factories, Haryana, of the Post Office.</p>	
		<p>Signature of Occupier Dated Date Signature of Manager Date</p>

	<p>Note :- (1) This form should be completed in ink in block letters or typed.</p> <p>(2) If power is not used at the time of filling up this form but introduced later, the fact should be communicated to the Chief Inspector of Factories, Haryana, immediately.</p> <p>(3) If any of the persons named against item 8 is a minor, the fact should be clearly stated.</p>

**HARYANA GOVT. GAZ. (EXTRA.) JULY 6, 2007
(ASAR 15, 1929 SAKA)**

CHECK LIST FOR COMPOSITE APPLICATION FORM

[See rule 9(7)]

Form I

- | | | |
|----|--|----------|
| 1. | Common Sheet | 5 copies |
| 2. | No objection Certificate (NOC) from Pollution Control Board | |
| | (i) Form Part A | 3 copies |
| | (ii) No Objection Certification fee | |
| | (iii) Undertaking regarding absence of trade effluent/
air emission | |
| | (iv) Scheme of ETP/APCM/HWM | |
| | (v) Project report | |
| 3. | Change of Land Use (CLU) from Town and Country Planning
Department | |
| | (i) Form Part B | 3 copies |
| | (ii) Survey of land | 3 copies |
| | (iii) Copy of deed showing the title of land in
favour of applicant | 3 copies |
| | (iv) Copy of project report | 3 copies |
| | (v) Copy of Fard Jamabandi, Aksh sajra,
mutations etc | 3 copies |
| | (vi) Copy of site plan and land utilization plan | 3 copies |
| | (i) Demand Draft | |
| 4. | Permission to construct a factory form Chief Inspector of Factories | |

(A) APPLICATION FORM (PART-C)

	(i) Form No. 1 Application form for approval of building plans	
	(ii) Form No 1A- Details of work rooms	
	(iii) Questionnaire annexed to form No. 1A – Checklist regarding various provisions relating to Safety, Health and Welfare of works.	
	(iv) Stability Certificate.	
	(v) Factory Building Plans- indicating relevant details relating to natural lighting ventilation, means of escape.	
	(vi) Flow chart with brief description of manufacturing process	
	(vii) N.O.C. form local authorities.	
	(viii) N.O.C/ Consent from Pollution Control Board(only for Pollution Factories)	
	(ix) N.O.C. from Fire Station Officer (only for fire prone factories).	
	(x) Safety Reports.	
	B) Scrutiny of Plan	
	(i) Whether the building plans, site plan, sectional elevation, cross section of the building submitted in triplicate?	

	(ii) Whether the building plan, site plan, sectional elevation cross section of the building have been signed by the competent engineer?		
	(iii) Whether on the Site Plan site of factory and immediate surroundings including building and other structures, road drains etc. have been shown?		
	(iv) Whether the factory Building Elevation is shown?		
	(v) Whether the Cross section of the building is shown?		
	(vi) Are the following facilities shown in the plan: (a) Drinking Water (b) Washing Place (c) Cloak Room		
	(vii) Is the position of plant and machinery indicated in the plan?		
	(viii) Are the emergency exits duly marked and shown in the plans?		
	(ix) Other Requirements	Required	Provided
	Latrines /Urinals(s)		
	Rest Room		
	Canteen		
	Dinning Hall		
	Kitchen		
	Store Room		
	Washing Place		
	Ambulance Room		
	(C) Scrutiny of Form No. 1		
	(i) Whether the Form No. 1 submitted in triplicate?		
	(ii) Whether the Form No. 1 is complete? If No then which column is incomplete:		
	(iii) Whether the Form No. 1 is duly signed by the Occupier?		
	(D) Scrutiny of Form No.1-A		
	(i) Whether the Form No. 1-A submitted in triplicate.		
	(ii) Whether the Form No.1-A is complete? If No. then which column is incomplete:		
	(iii) Whether the Form No. 1-A is duly signed by the occupier?		
	(iv) Whether maximum number of persons to be employed in any room are more than maximum. Capacity of the room as per details provided I Form No. 1-A?		
	(v) Whether the ventilation/ natural lighting area is less than 15% of floor area of the room?		
	(vi) Is the minimum height of work room is in accordance with the provisions of rule 6 if not the details thereof:-		
	Name of Room	Height Required	Height Provided

5. Permission to erect a building form Town and Country Planning Department/Haryana Urban Development Authority.

- (i) Form Part D 3 copies
- (ii) Site plan 3 copies
- (iii) Plan elevations and selections 3 copies
- (iv) Drainage Plan, engineering drawings structure 3 copies
- (v) Specification of the proposed building 3 copies
- (vi) Demand Draft

6. Release of Electric connection

- (i) Form Part -E 3 copies
- (ii) Written consent form land lord if rented premises 3 copies
- (iii) Indemnity Bond
- (iv) Affidavit
- (v) Demand Draft

**HARYANA GOVT. GAZ. (EXTRA.) JULY 6, 2007
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**FORM II
[See rule 9 (7)]**

- | | | | |
|--------|---|----------|--------------------------|
| 1. | Common Sheet | 5 copies | <input type="checkbox"/> |
| 2. | Consent to operate form Haryana State Pollution Control Board | | |
| (i) | Form Part –A | 3 copies | <input type="checkbox"/> |
| (ii) | Undertaking regarding gross fixed investment | 1 copy | <input type="checkbox"/> |
| (iii) | Site Plan, if No Objection Certificate not obtained earlier | 1 copy | <input type="checkbox"/> |
| (iv) | Declaration layout plan | 1 copy | <input type="checkbox"/> |
| (v) | Manufacturing process flow sheet | 1 copy | <input type="checkbox"/> |
| (vi) | Copies of latest consent/ authorization/environmental impact assessment clearance | 1 copy | <input type="checkbox"/> |
| (vii) | Copies of planning permission certificate | 1 copy | <input type="checkbox"/> |
| (viii) | Demand Draft | 3 copies | <input type="checkbox"/> |
| 3. | License from Chief Inspectors of Factories under the factories Act, 1948 | | |
| (i) | Form Part B | 3 copies | <input type="checkbox"/> |
| (ii) | Undertaking | 1 copy | |
| (iii) | Treasury Challan/Demand Draft | | |

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SCHEDULE - II

[See rule 9 (5)]

(UNDERTAKING)

I..... S/o, D/o, W/o Aged
..... Residing at who is the
assignation Of M/s..... hereby give the
following undertaking

Our firm/company is proposing to set up a project at
(complete address) to manufacture /to provide services as
below :

- 1.
- 2.
- 3.
- 4.

We certify that the particulars furnished in the Common Application Form are true, and correct and complete to the best of our knowledge and undertake to adhere to the declaration made there under. The firm/Company shall be made liable for penal action as proposed under section 12 if the particulars furnished are found to be false/incorrect or incomplete and on our failure to adhere to the declarations made.

The firm/Company hereby undertake to abide by the conditions specified in each of the clearances and our failure to comply with the requirements/ conditions of clearances shall result in withdrawal/cancellation of the clearances and further, shall make us liable for legal action as specified under the respective Acts/rules.

The firm/company undertake to comply with all the provisions of applicable Acts/ rules/regulations to out industry.

Any losses to personal or public property caused due to wrong certification by the firm/company shall be liable to be borne by the firm/company.

For

Authorised Signatory

Name

Designation

**HARYANA GOVT. GAZ. (EXTRA.) JULY 6, 2007
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**SCHEDULE – III
[See rule 9(6)]**

ACKNOWLEDGEMENT

Received application (ID No)form M/s
.....in complete
shape onfor obtaining following
clearances for establishment:-

- 1.
- 2.
- 3.
- 4.
- 5.

Please quote application ID No. for future correspondence

Place:-
Representative of

Authorised

Date

Nodal Agency

ACKNOWLEDGEMENT

Received application (I.D. No.) form M/s
..... in complete shape on For obtaining
following clearances for operation:-

- 1.
- 2.
- 3.
- 4.
- 5.

Please quote applications ID No. for future correspondence

Place :-
of

Authorised Representative

Date

Nodal Agency

HARYANA GOVT. GAZ. (EXTRA.) JULY 6, 2007 (ASAR 15, 1929 SAKA)

**SCHEDULE - IV
[See rule II]**

schedule prescribed for clearances by various authorities shall be as follows:

Concerned Department Organization	Clearances required	Time limit for asking additional information	Time limit for issuing clearances
Uttar Haryana Bijli Vitran Nigam/ Dakshin Haryana Bijli Vitran Nigam	Release of electric connection	7 days	21 days*
	(a) For loads upto 20 kilo watt	7 days	45 days*
	(b) For loads upto 70 kilo watt	7 days	60 days*
	(c) For loads above 250 kilo watt	7 days	60 days*
Haryana Pollution Control Board	(d) For loads above 1MW		
	(i) Issue of No. Objection Certificate	3 days	7 days
	(ii) Consent of trial production other than 17 highly pollution industries.	7 days	21 days
	(iii) Consent to operate production	7 days	30 days
		7 days	30 days

	(iv) Permission to storage/collect of Hazardous Waste (v) Renewal of consent	5 days	21 days
Town and Country Planning	(i) Change of land use in industrial zone (ii) No Objection Certificate for establishment of industrial unit under the Urban Area Act. (iii) Approval of building plan	15 days 7 days 15 days	30 days 15 days 30 days
Environment Department	Site clearance for 17 highly polluting industries identified by Government of India.	7 days	7 days
Labour Department/ Chief Inspector of	(i) Approval of factory plan under the Factories Act, 1948 (Act63 of 1948). (ii) Licence for running factory	7 days 7 days	90 days 15 days
Inspectorate of Boilers	Registration of boilers	7 days	15 days
Directorate of Health services	Drug Licence	7 days	30 days
Excise and taxation	Sales Tax registration	7 days	15 days

No augmentation is required

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**SCHEDULE - V
[See rule I2]**

DEEMED APPROVALS

Deemed approval shall be applicable in respect of the following clearances:-

Sr. No.	Department/Organisation	Clearances	Time Limit
1.	Haryana State Pollution Board	Issue of No. Objection Certificate	7 days
2.	Town and Country Planning Haryana Urban Development Authority/Municipal corporation/Municipal Council Municipal Committee	(i) Change of land use in industrial zone (ii) No Objection Certificate for establishment of industrial unit Urban Area Act. (iii) Approval of building plan	30 days 15 days 30 days
3.	Labour Department Chief Inspector of Factories	(i) Approval for factory plan under Factories Act, 1948 (ii) License for running factory	90 days 15 days

**HARYANA GOVT. GAZ. (EXTRA.) JULY 6, 2007
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**SCHEDULE – VI
[See rule I2]**

CERTIFICATE OF DEEMED CLEARANCE

To

M/s

.....

This refers to your application I.D. No.Dated
For the grant of (name of the clearance)

In exercise of the powers conferred by section 11, Chief Coordinator, Investment Promotion Centre/ General manager, District Industries Centre _____ is pleased to intimate that the clearance referred to above is deemed to have been issued with effect from..... . You may go ahead with the implementation of the project/ operation of the unit so far as aforesaid clearance is concerned. You will have to abide by all the terms and conditions as contained in the Act/rules governing the aforesaid clearance.

Dated the

Name of the Nodal Agency,

P.K. Chaudhery,
Principal Secretary to Government Haryana
Industries Department